

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



26 February 2021

Our Ref Letchworth Committee/10.03.21  
Contact. Committee Services  
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To: Members of the Committee: Councillor Gary Grindal (Chair), Councillor Helen Oliver (Vice Chair), Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Sean Prendergast, Councillor Sue Ngwala, Councillor Mike Rice and Councillor Adem Ruggiero-Cakir

**NOTICE IS HEREBY GIVEN OF A**  
**MEETING OF THE LETCHWORTH COMMITTEE**

to be held as a

**VIRTUAL MEETING**

On

**WEDNESDAY, 10TH MARCH, 2021 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda**

### **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>WELCOME AND REMOTE/PARTLY REMOTE MEETINGS PROTOCOL SUMMARY</b> Members are requested to ensure that they are familiar with the attached summary of the Remote/Partly Remote Meetings Protocol. The full Remote/Partly Remote Meetings Protocol has been published and is available here: <a href="https://www.north-herts.gov.uk/home/council-and-democracy/council-and-committee-meetings">https://www.north-herts.gov.uk/home/council-and-democracy/council-and-committee-meetings</a> .	(Pages 5 - 6)
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>3.</b>	<b>MINUTES - 11 MARCH 2020 TO 9 DECEMBER 2020</b> To take as read and approve as a true record the minutes of the meetings of the Committee held on:  11 March 2020; 17 June 2020; 14 October 2020; 9 December 2020.	(Pages 7 - 46)
<b>4.</b>	<b>NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>5.</b>	<b>CHAIR'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>6.</b>	<b>HERTFORDSHIRE CONSTABULARY</b> To receive a presentation from Hertfordshire Constabulary.	

**7. PUBLIC PARTICIPATION**

To receive petitions, comments and questions from the public including:

- 1) Art Box CIC
- 2) Transition Town Letchworth
- 3) WISPA (Wilbury and Icknield School Parents Association)
- 4) North Herts Diversity and Culture

**8. LETCHWORTH GARDEN CITY HERITAGE FOUNDATION**

To receive a verbal presentation from the Letchworth Garden City Heritage Foundation.

**9. LETCHWORTH GARDEN CITY BID MANAGER**

To receive a verbal presentation from the Letchworth Garden City BID Manager.

**10. GRANT APPLICATIONS AND COMMUNITY UPDATE**

REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT OFFICER

(Pages  
47 - 58)

To update the Committee on the activities and actions of the Community Engagement Officers, to advise on the current expenditure and balances of the delegated budgets and to consider any applications for grant funding.

**11. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any verbal reports from Members regarding Ward matters and Outside Organisations.